

**UČNI NAČRT PREDMETA / COURSE SYLLABUS**

<b>Predmet:</b>	<b>ANGLEŠČINA</b>
<b>Course title:</b>	<b>ENGLISH 2</b>

<b>Študijski program Study programme and level</b>	<b>Študijska smer Study field</b>	<b>Letnik Academic year</b>	<b>Semester Semester</b>
RAČUNOVODSTVO IN FINANCE 1. bolonjska stopnja	RAČUNOVODSTVO, FINANCE	2	2
ACCOUNTING AND FINANCE bachelors degree	ACCOUNTING, FINANCE	2	2

**Vrsta predmeta / Course type** redni/ ordinary course

**Univerzitetna koda predmeta / University course code:** 3.R.5\_1

<b>Predavanja Lectures</b>	<b>Seminar Seminar</b>	<b>Sem. vaje Tutorial</b>	<b>Lab. vaje Laboratory work</b>	<b>Teren. vaje Field work</b>	<b>Samost. delo Individ. work</b>	<b>ECTS</b>
15	0	20	0	0	65	4

**Nosilec predmeta / Lecturer:** mag. Marina Štros Bračko - višji predavatelj

**Jeziki /Languages:** **Predavanja /Lectures:** ANGLEŠČINA II / English 2  
**Vaje / Tutorial:** ANGLEŠČINA II / English 2

**Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:** **Prerequisites:**

ANGLEŠČINA I	English I
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**Vsebina:**

<p>Študij na VŠR profil diplomanta , prijave za službo, vse v zvezi s službo, odgovornosti v podjetju: kdo je kdo, ustanovitev lastnega podjetja, poslovna korespondenca 2, telefoniranje, prezentacije: na splošno, opis proizvodov/storitev, priprava in izvedba prezentacij, sestanki: glavne značilnosti, medkulturnost in upoštevanje medkulturnih razlik, uporaba angleščine v medkulturnih situacijah, reševanje problemov na sestankih, delegiranje, pogajanja, strategije in učinkoviti zaključki, strategije za učinkovito branje poslovnih besedil, pisanje povzetkov in abstraktov in razlika med njima.</p> <p>Slovnica: Tenses, Conditionals, Time clauses, Prepositional phrases, Linking words, So and such, Too and enough, Reported speech, False friends II, Typical mistakes of Gea students.</p>	<p>Study on the VSR profile graduate, application for service, all in relation to job responsibilities in the company who was who start their own business, two business correspondence, phone calls, presentations: in general, a description of products / services, preparation and execution of presentations, meetings : main features, interculturalism and respect cultural differences, the use of English in intercultural situations, problem solving in meetings, delegation, negotiation, strategy and effective conclusions, strategies for effective reading business texts, writing summaries and abstracts, and the difference between them.</p> <p>Grammar: Tenses, Conditionals, Time clauses, Prepositional Phrases, Linking words, They and suché, Too and enough, Reported speech, False friends II, Typical mistakes of Gea students.</p>
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**Temeljni literatura in viri / Readings:**

Progres to BEC Vantage : Student book and workbook - obvezno // Progres to BEC Higher: Student book and workbook - priporočeno // Oxford Dictionary of Business English, Oxford University Press, 1993 - priporočeno // Angleščina za poslovneže : pripravljena literatura - obvezno

**Cilji in kompetence:****Aims and competences:**

Študenti pridobijo splošne in predmetno specifične kompetence na področju: pisnega sporočanja, govornega sporočanja, govornega sporazumevanja, bralnega razumevanja, slušnega razumevanja, KAR SPADA V SKUPNI VROPSKI REFERENČNI OKVIR ZA JEZIKE OD STOPNJE A1-B2.

Students acquire general and subject specific competences in the field: written communication, voice messaging, voice of communications, reading comprehension, listening comprehension, which falls within the Common European Framework for Languages from level A1-B2.

**Predvideni študijski rezultati:****Intended learning outcomes:**

1. Usposobiti študente za tekoče razumevanje preprostih situacij (splošnih in poslovnih) za razumevanje Europassa, še posebej pisanje C.V.-ja, spremnega pisma in usposobiti študente za enostavno predstavitev svoje šole, aktivnosti in enostavnega organigrama podjetja, ter se pripraviti na razgovor za službo.
2. Pripraviti študente, da se bodo zmožni prilagajati govorcem tujega jezika tako, da sprejemajo in spoštujejo njihovo jezikovno in kulturno-civilizacijsko različnost in se znajo ustrezno odzvati
3. Študentje imajo po opravljenih predavanjih možnosti opravljanja izpita BEC Preliminary.
4. Pripraviti študente, da v stikih s tujimi govorniki razvijejo zmožnost hitrega reagiranja in odločanja v okviru svojih kompetenc in odgovornosti.
5. Pripraviti študente, da razvijejo kritičen odnos do pojavov v tujih družbah in so sposobni dostojanstveno predstavljati nacionalne kulturno-civilizacijske vsebine in vrednote.

First To train students for the current understanding of simple situations (and general business) to understand the Europass, especially writing CV, cover letter, and to enable students to easily showcase their school activities and simple business organization, and prepare for a job interview.  
 Second Prepare students to be able to adapt to foreign language speakers to accept and respect their language and cultural-civilizational diversity and know how to respond appropriately to  
 Third Students have opportunities after lectures provide BEC Preliminary exam.  
 4th Prepare students to dealing with foreign speakers develop the ability to quickly react and take decisions within their competence and responsibility.  
 5th Prepare students to develop a critical attitude to events in foreign companies and are able to represent the dignity of national cultural and civilizational values and content.

**Metode poučevanja in učenja:****Learning and teaching methods:**

RAZLAGA: 50% ; DEMONSTRACIJA: 0% ; POGOVOR: 25% ; DRUGO: 25% in to: prezentacija

INTERPRETATION: 50%; DEMONSTRATION: 0% CHAT: 25% OTHER 25% and this: presentation

**Načini ocenjevanja:**

**Delež (v%) /  
Percentage**

**Method of evaluation:**

Pisni izpit	70 %	written examination
Ocena izdelka - krajši pisni izdelki	30 %	assessment of work - writings

**Reference nosilca:**

**Lecturer's references:**

mag. Marina Štros Bračko - višji predavatelj; mag. Marina Štros Bračko - senior lecturer;