

**UČNI NAČRT PREDMETA / COURSE SYLLABUS**

**Predmet:** TEORIJA ORGANIZACIJE  
**Course title:** THEORY OF ORGANIZATION

Študijski program Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
RAČUNOVODSTVO IN FINANCE 1. bolonjska stopnja	RAČUNOVODSTVO, FINANCE	1	2
ACCOUNTING AND FINANCE bachelors degree	ACCOUNTING, FINANCE	1	2

**Vrsta predmeta / Course type**

OBVEZNI / core course

**Univerzitetna koda predmeta / University course code:**

1.R.4

Predavanja Lectures	Seminar Seminar	Sem. vaje Tutorial	Lab. vaje Laboratory work	Teren. vaje Field work	Samost. delo Individ. work	ECTS
15	0	20	0	0	65	4

**Nosilec predmeta / Lecturer:**

Dr. Živko Bergant – docent / Assistant professor Živko Bergant PhD.

**Jeziki / Languages: Predavanja / Lectures:**

SLOVENSKO / SLOVENIAN

**Vaje / Tutorial:**

SLOVENSKO / SLOVENIAN

**Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:****Prerequisites:**

--	--

**Vsebina:**

1. Teorija organizacije: 1.1. Opredelitev organizacije podjetja, 1.2. Temeljna organizacijska razmerja, 1.3. Kultura organizacije, 1.4. Dolgoročni razvoj organizacije; 2. Temelji managementa: 2.1. Upravljanje in poslovanje, 2.2. Management in podjetništvo, 2.3. Načrtovanje, organiziranje, vodenje in kontroliranje, 2.4. Spremembe v sodobni organizaciji; 3. Značilnosti organizacije v malem podjetju: 3.1. Organizacijski življenjski cikel, 3.2. Organizacijske strukture in strukture organiziranosti, 3.3. Organizacijsko urejanje procesov.	1. Theory of organization: 1.1. Definition of the organization of the business, 1.2. Basic organizational relationships 1.3. The culture of the organization, 1.4. The long term development of the organization; 2.-Bases of management: 2.1. Governance and management 2.2. Management and entrepreneurship, 2.3. Planning, organizing, directing and controlling, 2.4. Changes in the modern organization; 3. Characteristics of the organizations in the small company: 3.1. Organizational life cycle 3.2. The organizational structure and the structure of the organization, 3.3. Organizational management processes.
---	--

**Temeljni literatura in viri / Readings:**

KNJIGA: Tajnikar, M.: Organizacija rastočega posla, V: Tvegano poslovanje, VSŠP 2000 - obvezno  
 Bernik, J. et. Al: Management in vodenje, VSŠP, 2000 - obvezno  
 Rozman, R.: Upravljanje v organizaciji, V: Management, Didakta - priporočeno //  
 Možina, S. et al.: Osnove managementa, Gea College, Piran, VŠP, 2000 - priporočeno  
 REVIJE: Podjetnik - priporočeno //  
 Finance - priporočeno

**Cilji in kompetence:****Objectives and competences:**

<p>Znanje in razumevanje:</p> <ul style="list-style-type: none"> <li>• Pozna temelje organizacije in poslovanja in povezanost informacijskega, odločitvenega in izvedbenega procesa</li> <li>• Razume kulturo organizacije in dolgoročni razvoj organizacije.</li> <li>• Spozna značilnosti organizacije v malem podjetju kot so: življenjski cikel, strukture organizacije in urejanje procesov.</li> <li>• Fleksibilno uporablja pridobljeno znanje v praksi</li> </ul>	<p>Knowledge and understanding of:</p> <ul style="list-style-type: none"> <li>• Know the foundations of organization and management and integration of information, decision and implementation process</li> <li>• Understand the culture of the organization and the long-term development of the organization.</li> <li>• Realizes the characteristics of the organization in a small company such as: life cycle of the structure of the Organization and editing processes.</li> <li>• Flexible to apply knowledge in practice</li> </ul>
---	---

**Predvideni študijski rezultati:****Intended learning outcomes:**

<p>Namen predmeta je naučiti študente temelje organizacije in poslovanja in povezanost informacijskega, odločitvenega in izvedbenega procesa, kar je podlaga organiziranja računovodstva v podjetju.</p>	<p>The purpose of the object is to teach students the fundamentals of organization and management and integration of information, decision and implementation of the process, which is the basis for the organization of accounting in the enterprise.</p>
--	--

**Metode poučevanja in učenja:****Learning and teaching methods:**

<p>RAZLAGA: 40 %; DEMONSTRACIJA: 30 %; POGOVOR: 20 %; DRUGO: 10 % ( domače naloge, seminarska naloga)</p>	<ul style="list-style-type: none"> <li>• Lectures (40 %), demonstrations (30 %), conversation views (20%), other (20%) as homework, tests.</li> </ul>
---	---

**Načini ocenjevanja:****Delež (v%) /  
Weight (in %)****Assessment:**

<p>PISNI IZPIT          OCENA SEMINARSKE NALOGE          DRUGO: Domače naloge, testi, sodelovanje</p>	<p>70          10          20</p>	<p>Written exam          Seminar work          Homework's, tests, cooperation during the course</p>
---	---	---

**Reference nosilca:**

**Lecturer's references:**

**Doc.dr. Živko Bergant** je pooblaščen revizor, preizkušeni finančnik, certificirani poslovodni računovodja, veščak Zveze ekonomistov Slovenije in pridružen član ACFE.

**Assistant professor Živko Bergant** Ph.D. is certified auditor, certified financial manager, certified managerial accountant, expert of Slovenian union of economists and associate member of ACFE (Association of Certified Fraud Examiners).